WAUSAU PROMUSICA BOARD MEETING JULY 21, 2020

Via Zoom

Call to Order – Dixie 6:07 PM

Members Present: Dixie, Jeannie, Liz, Shelly, Barb, Wendy, Karen & Linda

1. Minutes of May 5th Meeting – Dixie

**Board Action: Minutes approved via ratification**

1. Treasurer’s Report: Wendy

Total $10,262.00

 **Board Action: Treasurer’s Report Approved**

Wendy noted that we are where we would expect to be at this time of the year.

1. Artistic Director’s Report: Karen (attached)
2. Clarification of Artistic Director as a voting member of the Board – Dixie

Noted by Dixie and other Board Members the pattern of practice in the past for WPM has given the Artistic Director the right to vote except when the contract or personal issues are discussed; in that case the Board would go into Executive Session.

1. Finalize WPM Handbook for 2020-2021 – Shelly & Dixie
* Reviewed updated handbook Shelly had sent to Board members
* Voice Checking section removed
* Removed Barb Oelke from Signature Fund Raising Committee
* Added Kaffee Klatch Committee with Cyndi Reuter as the Chair
* Donna Henneman will remain on the Library Committee but is taking the Fall semester off
* An Addendum to be added for extenuating circumstances waiving the dues and the attendance policy

Motion made by Barb to accept the Handbook as revised to be issued to the membership. Seconded by Shelly.

 **Board Action: Handbook Approved**

1. Fall Rehearsals/Winter Concert – Dixie, Karen & Board Members

In consideration of our membership and the status of the COVID -19 situation with considerable discussion and using the input of the survey sent out, the decision was made to cancel the Fall rehearsals and December concert. Motion made by Linda to cancel Fall Semester and Concert. Seconded by Barb.

 **Board Action: Cancel all Fall rehearsals and Winter concert. Approved**

Considerations with cancelling:

* How do we keep the sense of community among choir members?

Will continue monthly zoom meetings for the membership, the 3rd Tuesday of the month with the first one September 15. Dixie, Barb and Karen to form subcommittee to plan these meetings incorporating music ed, vocal exercises, socialization and something fun. Will send notice out a week in advance of the zoom meeting to try to encourage participation. Board will continue to meet monthly the first Tuesday of the month starting Sept (next Board meeting Aug 18)

* How do we keep our name visible in the community?

Suggestions for keeping our face book page active and updating our website—Dixie to contact Mary. Jeannie made the suggestion to publicize our Spring concert earlier than usual.

* What do we do about the 2 possible mentees and the 2 ladies who want to audition?

Karen will follow through with contacting them.

* Can we get a reduction in the amount we pay WCM for “rent”?

Dixie to check with Olivia.

* Can we get a reduction in liability insurance?

Wendy to contact our insurance agent.

* Do we cancel the contracts for Karen and Tatiana?

In consideration for all the hard work Karen has already put in to prepare for the Fall Semester and Winter Concert

**Board Action:** Motion made by Barb and seconded by Shelly to cancel Karen’s contract and to pay Karen one month’s compensation. Approved

Karen graciously consented to continue as a volunteer to help with zoom meetings, attend Board meetings and begin prep for the Spring concert.

In consideration for the efforts put in by Tatiana to prepare for the Fall Semester and the Winter Concert

**Board Action:** Motion made by Barb and seconded by Linda to cancel Tatiana’s contract and pay Tatiana one month’s compensation. Approved. Wendy to send check to Dixie; Dixie to contact Tatiana by phone to let her know of Board’s decision and to arrange getting her check to her.

 Wendy asked if the entire membership might want to gift Tatiana in appreciation for all she does for us and her situation at this difficult time; she will send out an invitation to all the members.

* How do we collect Spring music?

Donna has already collected most of the mentees’ music. She will physically be unable to be at the WCM this Fall but will continue to assist with library duties. Dixie to check with Debi so see if she is still willing to let WPM members drop off their binders/music in her office. Deadline would be August 28 and Dixie will contact Rene and Julie to see if they would be willing to help track down missing music and file the spring music.

* What about Membership dues?

By general consensus, membership dues cancelled for the Fall semester. We will encourage those members who have not yet paid the Spring dues to do so.

1. Fall Letter Writing Campaign -Dixie & Shelly
* The Board felt it would be beneficial to go ahead
* Lynn Drecktrah and Pat Tyberg are working on composing the letter—Dixie to contact them to request draft be ready for Board approval at the Aug 18th meeting
* It was suggested to cut back on sending to some businesses at this time because of the current economic situation; deferred to discretion of the committee
1. Recognition of Linda Terwilliger’s Term on the Board of Directors – Dixie

Thank you to Linda for her years of service on the Board and for collecting the money for the CDs and DVDs. Linda does not wish to continue doing this.

Dixie to send out an email letter to the membership this evening yet to apprise them of our decisions; most of them knew we were meeting tonight as this information was included in the survey (see attached). Dixie and Karen to send out a Newsletter Friday of this week with more detailed information.

Next meeting date August 18th via Zoom

Motion to Adjourn made by Wendy; Seconded by Liz. Approved

Meeting Adjourned at 8:01 PM

Respectfully Submitted

Jeannie Hagenbucher, Secretary